



**TENDER ID: MUM20211010**

**PREMISES & ESTATE DEPARTMENT, LHO MUMBAI METRO**

3<sup>RD</sup> FLOOR, SYNERGY BUILDING, G- BLOCK,  
BANDRA KURLA COMPLEX, MUMBAI-400 051

**NOTICE INVITING APPLICATION FOR EMPANELMENT OF CONTRACTORS FOR  
INTEGRATED FACILITY MANAGEMENT SERVICES**

State Bank of India, Local Head Office Mumbai Metro Circle, Mumbai intends to empanel contractors / vendors / agencies on an ongoing basis under various trades and categories for its various construction & interior projects, facility management works etc. for branches/ offices under SBI's Administrative Offices in Mumbai under Mumbai Metro Circle.

**Applicant should submit single application for respective Trade mentioning the highest category in the Trade applied for. If the applicant is not eligible for the same, the applicant will be considered for lower categories as per his eligibility i.e. one application for each Trade.**

The eligibility criteria, terms and conditions, application format and other detail/requirement are as under:

1)	Empanelment application form available for download from the websites:	1) <a href="https://www.sbi.co.in">https://www.sbi.co.in</a> under "SBI in the News" link "Empanelment of vendors" 2) " <a href="https://etender.sbi">https://etender.sbi</a> "
2)	Availability for download from the above website	<b>From 01.10.2021 to 15.11.2021</b>
3)	Last date and time for submission of online applications in e-tender portal	<b>15.11.2021 by 3.00 P.M.</b>
4)	Portal for submission of applications	" <a href="https://etender.sbi">https://etender.sbi</a> "
5)	Date and Time of opening of online applications:	<b>15.11.2021 at 3.30 P.M.</b>
6)	For any queries or support in connection with the online	e-Procurement technologies Limited, Ahmedabad: <b><u>For e-Tender Support for Bidders</u></b>

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Submission of applications, please contact our E-procurement solutions agency	Dinesh Bagresha	<a href="mailto:Dinesh.bagresha@eptl.in">Dinesh.bagresha@eptl.in</a>	9510812960
	Nandan Valera	<a href="mailto:Nandan.v@eptl.in">Nandan.v@eptl.in</a>	9081000427
	Khushboo Mehta	<a href="mailto:khushboo.mehta@eptl.in">khushboo.mehta@eptl.in</a>	<b>9510813528</b>
	Pooja Shah	<a href="mailto:Pooja.shah@eptl.in">Pooja.shah@eptl.in</a>	<b>9328931942</b>
	<b>For Registration / DSC Verification / Profile Approval:</b>		
	Sonu Tank	<a href="mailto:Sonu@abcprocure.com">Sonu@abcprocure.com</a>	63532 17080
	Satabdi Dey	<a href="mailto:Satabdi@abcprocure.com">Satabdi@abcprocure.com</a>	90990 90830
	For Escalations	<a href="mailto:info@abcprocure.com">info@abcprocure.com</a>	-
7)	SBI reserves the right to accept or reject any or all applications without assigning any reasons thereof, even after opening and no claim or correspondence shall be entertained in this regard.		
8)	For Clarifacations Please Contact: <b>022-26445665/5645</b> , <a href="mailto:agmpe.lhomum@sbi.co.in">agmpe.lhomum@sbi.co.in</a> .		

9. The intending applicants are categorically advised to submit the empanelment documents strictly in the attached formats only through online portal "<https://etender.sbi>" and scanned copies (in PDF format only) to be attached where ever it is specified. The information required should be filled/typed in each and every column and rows of the Formats. The applications received with "partly filled formats" not containing desired information in each and every columns/ points/row of various annexures and where they have written "enclosed/ yes/ submitted/ uploaded etc.," instead of filling the numerical/required data shall be treated as INCOMPLETE and such applications shall be summarily rejected without any reference to the applicant and at the applicant's risk and responsibility.

10. **The applicant should enter/ fill the detailed data in the given application form in online form. Do not mention enclosed/ yes/ no/ submitted, etc.** The applicant should sign and stamp each page of the application & annexure thereby and upload in the <https://etender.sbi>.

11. Do not send any hard copies to the office mentioned above.

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12. The Bank reserve their rights to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.

13. Applicant must have its office in Mumbai. Proof of office address must be enclosed with application.

14. **Definition of similar works:** All qualitative successful completion of WORKS of specified magnitude for Central Government Department / State –Govt Dept/ Semi Govt dept/ PSU / MNC'S which are acceptable to Bank.

**Note:** i) The works executed under sub-contracts will not be considered.  
ii) The maintenance works (AMC, Hiring) will not be considered for evaluation.  
iii) The work order value should be exclusive of GST.

15. The applicants should have valid **PAN, GST, ESI, EPF numbers & Digital Signature Certificate of Class-3.**

16. **MSE Firms Exemptions:** The firms applying under MSE category must be registered under Central Govt., in relevant category and will be exempted from (i) Turn over (ii) Experience in works; however, the firm should be well established for a minimum period of 3 years and fulfill all other terms & conditions.

17. **Startups Exemptions:** The firms applying under startups category must be registered under Central Govt., in relevant category and will be exempted from (i) Turn over (ii) Experience in works (iii) Establishment, however, the firm should fulfill all other terms & conditions.

18. The firms applying under MSE or Startups shall be empaneled only for basic category (**i.e, the firms who are exempted for turn over & experience shall be eligible for works up to 10 lakhs category only**). The valid certificates should be produced.

19. The applicant/firm should not be blacklisted or included in negative list or terminated of their services in the past by any scheduled Bank / PSU /Corporate body / Govt. body. No partner / proprietor of the applicant should have been a director / Partner / Proprietor in an entity that been blacklisted or included in negative list in the past by any scheduled Bank/PSU/Corporate body/ Govt. body. An undertaking / Certificate to this effect should be submitted in the application. If the Bank finds the undertaking / Certificate provided by the applicant to be false/forged at any time, including during the term of the empanelment (If empaneled), the applicant will be immediately disqualified / terminated by the Bank.

20. If any company/Firm Director/Partner having more than one company/ Joint Venture/ Sister Concern, bidder should apply for each trade in the name of any one of Single Company/ Joint Venture/Sister Concern Only. If we found more than one application from the same/ common Promotor, Partner, Proprietor, Director, Then the Bank reserve its right for summerly reject the other company applications.

**Assistant General Manager (P&E),  
State Bank of India, LHO Mumbai Metro**

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**(I) MINIMUM ELIGIBILITY CRITERIA:**

(Table – 'A')

S N	Trade	Cat ego ry	Specified Project Cost Limit (Amount in Rupees)	*Similar Work Executed/Completed During Last 7 Years	**Average Turnover of Last 3 Years (Minimum) & Solvency Required	Exper ience of Firm
(i)	<b>Integrate d Facility Manage ment Work (Annual Contract)</b>	FA	Above Rs. 200 lakh & Upto Rs. 500 lakhs	(a) One work of Annual Contact Value (ACV) <sup>#</sup> of Rs.400 lakh or Two works of ACV of Rs.250 lakh or Three works of ACV of Rs.200 lakh <u>each per annum</u>	Rs.150 lakh	7 years
		FB	Above Rs. 100 lakh & Upto Rs.200 lakh per annum	(a) One work of ACV <sup>#</sup> of Rs.160 lakh or Two works of ACV of Rs.100 lakh or Three works of ACV of Rs.80 lakh <u>each per annum</u>	Rs.60 lakh	
		FC	Above Rs. 50 lakh & Up to Rs. 100 lakh per annum	(a) One work of ACV <sup>#</sup> of Rs.80 lakh or Two works of ACV of Rs.50 lakh or Three works of ACV of Rs.40 lakh <u>each per annum</u>	Rs.30 lakh	
		FD	Up to Rs.50 lakh per annum	(a) One work of ACV <sup>#</sup> of Rs.40 lakh or Two works of ACV of Rs.25 lakh or Three works of ACV of Rs.80 lakh <u>each per annum</u>	Rs.15 lakh	

- A. (\*) Applicants should have experience in having successfully completed similar work (single order) during last 5 or 7 years of value as prescribe in table 'A' above for Government/Semi-Government/PSUs/Banks/Government Financial Institutions. The information must be supported with the copies of Work Order, Satisfactory Completion Certificate, etc.
- B. (\*\*) Applicants should have minimum average annual turnover prescribed in above table during last 3 years ending on 31<sup>st</sup> March of last financial year.
- C. The applicants should submit Solvency of specified value issued by any Scheduled Bank. The Solvency Certificate should not have been issued prior to 1<sup>st</sup> April, 2021.

***The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.***

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**Process Compliance Statement (Annexure II)**

*(The bidders are required to print this on their company's letter head and sign, stamp before emailing)*

To,  
E-Procurement Technologies Ltd. (Auction Tiger)  
B-704 Wall Street - II,  
Opp. Orient Club,  
Nr. Gujarat College, Ahmedabad - 380 006.  
Gujarat State, India

**Sub: EMPANELMENT OF CONTRACTORS / VENDORS / AGENCIES.**

**Dear Sir,**

This has reference to the Terms & Conditions for the E-Tendering mentioned in the Tender document

**This letter is to confirm that:**

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E-Tendering as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and ETL shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the E-Tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E-Tendering event.
- 5) **We also confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.**
- 6) We also confirm that we will mail the price confirmation & break up of our quoted price as per Annexure III & Annexure IV within 24 hours of the completion of the E-tendering and the format as requested by SBI/ETL.
- 7) We, hereby confirm that we will honor the Bids placed by us during the E-Tendering process.

With regards,

Date:

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

**Scan it and send to this Document on [sujith@eptl.in](mailto:sujith@eptl.in)**

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**(II) GENERAL CONDITIONS:**

- (i) The applicant applying for more than one category shall need to ensure that: -
- They must fulfill the eligibility criteria for each category of the work individually and
  - Applicant should submit single application for one Trade mentioning the highest category in the Trade applied for. If the applicant is not eligible for the same, the applicant will be considered for lower categories as per his eligibility.
  - Applicants mentioning more than one Trade in the same applications shall be disqualified without notice.
- (ii) **The contractors/vendors empaneled by SBIIMS/SBI in the past need to apply afresh, else their name will not be considered for empanelment.**
- (iii) The applicant must submit sufficient documentary evidence/work completion certificates etc. meeting the above-mentioned criteria from the Govt./Semi-Govt./ PSUs/ Banks/ MNC/ Financial Institutions during last 5 or 7 years (as stipulated in table 'A').
- (iv) The applicant should be bona-fide resourceful and well experienced contractor/agency/firm registered with Banks/PWD/CPWD/MES/RLY/PSUs/ MNC for carrying out the captioned works for pre-qualification at different places in Mumbai.
- (v) The applicant should not have been disqualified / debarred / terminated on account of poor or unsatisfactory performance / blacklisted from any Governments, Semi-governments, PSUs, Banks or any other organisations including any of the Offices/Branch of State Bank of India/SBIIMS during last 7 years from the date of publication / application of this notice. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the Authorized Signatory only. The application of disqualified/debarred/blacklisted/terminated on account of poor or unsatisfactory performance applicant shall be summarily rejected.
- (vi) The applicant applying for electrical works must hold valid A-class electrical license from the Competent Government Authority issued in the name of Proprietor/Partner/Director of applied firm and should enclose photocopy thereof for verification. Agencies with valid Electrical License from other States applying for this empanelment should obtain valid Electrical License from the Electrical License Board of Maharashtra before applying, else will be rejected.
- (vii) The Bank may choose to carryout physical inspection of works mentioned by the applicants in their application forms in addition to calling for confidential reports from the respective employer/department to ascertain their capability and quality of works.

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- (viii) The performance of all the empaneled contractors shall be reviewed by the Bank at periodical intervals of 6 months or so and the contractors with unsatisfactory performance and also those who do not respond to three consecutive tender enquiries, without informing any valid reasons will be removed from the panel without notice and no correspondence will be entertained in this regard. Such contractors shall not be eligible for fresh empanelment in the Bank for next 3 years, thereafter.
- (ix) The contractors should be equipped with necessary infrastructure like building construction equipment, machinery and tools, labour strength, etc.
- (x) The contractor is required to upload their PAN No, GSTIN Registration details of firm with GSTIN No. etc. with supporting documents in the portal specified.
- (xi) The contractor should upload the registration details for the EPF, ESI and the Labour license details under the Labour Contract Act. Further, the selected contractors shall be bound to make payment to their workmen through their Bank account and preferably to have their Bank account in State Bank of India branches.
- (xii) Preference will be given to those contractors who have history of timely completion of works/projects taken up by them during the last 7 years. The contractors prone to delay the projects without valid reasons may be disqualified by the Bank within its sole discretion.
- (xiii) The panel of contractors will be valid for the entire **Mumbai Metro Circle** and contractors will be entitled to participate anywhere within the Mumbai Metro Circle, subject to receipt of NIT.
- (xiv) For assessing the Annual Turnover of the last 3 years, contractor must upload valid documents viz copy of Income Tax Return, copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet for the last 3 years.
- (xv) The firm/ contractor should be profit making during last three financial years ending 31.03.2021 (Not mandatory for works up to Rs. 10.00 lakh).
- (xvi) The applicant shall agree and authorize the Bank/SBI to obtain the confidential report from the clients of the applicant contractors, to obtain credit opinion from the Bankers and to verify the works executed by the contractors.
- (xvii) All the pages of application shall be duly signed with stamp of firm and uploaded on <https://etender.sbi> by the contractors, else their application shall be summarily rejected.

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- (xviii) The intending applicants are categorically advised to upload the empanelment documents strictly in the attached formats only. The information required should be neatly filled/typed in **each and every columns and rows** of the Formats. **The applications uploaded with "partially filled formats" not containing desired information in each and every columns/points/row of various annexures shall be treated as INCOMPLETE and such applications shall be summarily rejected without any reference to the applicant and at the applicant's risk and responsibility.**
- (xix) Applications received online will be screened periodically at interval of 6 months or as and when need arises with the sole discretion of the Bank and no correspondence will be entertained in this regard.
- (xx) All the details must be incorporated in the application form downloaded from the State Bank of India's website/ <https://etender.sbi>.

III. The eligible and interested parties may download prescribed application form and other details from our website of vendors [www.sbi.co.in](http://www.sbi.co.in)<link>[empanelment of vendors](http://www.sbi.co.in) or <https://etender.sbi>

IV. The prequalification criteria mentioned above is minimum. Thus, the empanelment of contractors in each category shall be considered purely on merits, performance of the contractor in timely execution of the project with quality, feedback / confidential reports of the firms/applicant received from other employers etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the contractor for their empanelment with the Bank/SBI.

V. The SBI shall be empaneling contractors on merit in each category subject to verification of their credentials / inspection of work for quality, infrastructure, feedback from previous / present client etc. and no correspondence/communication shall be entertained in this regard.

VI. The Bank/ SBI reserves its right to empanel contractor as per its needs in each category & trade. The empanelment of contractors shall be considered on merits within the sole discretion of the Bank and cannot be claimed as right by the applicant and no correspondence shall be entertained by the Bank/ SBI in this regard.

VII. Canvassing in any form including bringing influence from any person/ agency/ Officials/ authorities shall lead to disqualification for the empanelment exercise.

IX. The Bank/ SBI reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

**Assistant General Manager (P&E)**  
**LHO, Mumbai Metro**

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**APPLICATION FORM**  
**TO BE FILLED IN ONLINE PORTAL (i.e., <https://etender.sbi>)**

SI No		<b>Please fill the Data (Do not mention as enclosed/ Yes/ No/ Submitted, etc.)</b>	<b>Type of Document to be enclosed</b>	<b>Attachment</b>
	<b>Category Applied For</b>			
1.	Name of the Firm			
2.	Constitution of the Firm (Proprietorship/ Partnership/ Company)			U
3.	Date, month & year of Establishment of the firm		Establishment/ companies registration/ partnership deed	U
4.	Registration number with (Copy of valid registration to be enclosed.)		Copy of valid registration to be enclosed	U
5.	GST Number		GST	U
6.	PAN Number		PAN	U
7.	ESI Number		ESI	U
8.	EPF Number		EPF	U
9.	MSE Registration, if so mention number & date (in same trade)		Enclose MSE valid certificate	U
10.	Weather Startup firm, if so please furnish the number and date.		Enclose valid certificate	U
11.	Contact person name			
12.	Mobile Numbers & Telephone numbers			
13.	Email ID			
14.	Registered Office Address			
15.	Communication Address			
16.	Local Address in Mumbai		Enclose valid proof	U
17.	Name of Partners/ Associates/ Directors			
18.	Bio-data of Partners/ Associates/ Directors. Bio-data to be given in the Uploaded format		Submit Attachment	U
19.	Bankers Name & Details			
20.	Weather registered/ empaneled with Central Govt./State Govt./Financial Institutions/PSU's/MNC, furnish their names category and date of registration.		Enclose letters of empanelment	U

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21.	Declaration regarding near relatives working in the Bank		Annexure 'A'	
22.	Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.		Annexure 'B'	
23.	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed during last 7 years by an arbitrator. If so, submit the details.		Annexure 'C'	
24.	Declaration under Rule 144 (XI) of General Financial Rules of 2017 vide order no. F. No. 6/8/2019/PPD dated 23 July 2020`		Annexure 'D'	
25.	List of major works completed during the <b>last 7 years</b> i.e. from 1 <sup>st</sup> April 2014 to 31 <sup>st</sup> March 2021		Annexure-'E'	
26.	List of Major works on hand as on 31.03.2021		Annexure-'F'	
27.	Amount of service tax/GST paid year wise during last 3 financial year ending on 31 <sup>st</sup> March of the current year with income tax return Form ST-3 as document proof		Enclose ST-3 form	
28.	Turnover			
29.	FY 2020-21	₹	Certificate issued by CA/ Profit & Loss statement	
30.	FY 2019-20	₹	Certificate issued by CA/ Profit & Loss statement	
31.	FY 2018-19	₹	Certificate issued by CA/ Profit & Loss statement	
32.	<b>WORK-1: (mandatory)</b>			
	<u>(i). Work Order Details for Work-1</u>		Work order (work-1)	
	(a) Name of the Work			
	(b) Work Order No			
	(c) Work Order Amount			
	(d) Work Order Date			
	<u>(ii). Work Completion Details for Work-1</u>		Completion Certificate (work-1)	
	(a) Work Completion Value			
	(b) Work Completion Date			
	(c) Client Name			
(d) Client Address				

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	(e) Client Mobile Number and landline			
	(f) Client official email ID:			
33.	<b>WORK-2: (optional)</b>			
	<u>(i). Work Order Details for Work-2</u>		Work order (work-2)	
	(a) Name of the Work			
	(b) Work Order No			
	(c) Work Order Amount			
	(d) Work Order Date			
	<u>(ii). Work Completion Details for Work-2</u>		Completion Certificate (work-2)	
	(a) Work Completion Value			
	(b) Work Completion Date			
	(c) Client Name			
(d) Client Address				
(e) Client Mobile Number and landline				
(f) Client official email ID:				
34.	<b>WORK-3 (optional)</b>			
	<u>(i). Work Order Details for Work-3</u>		Work order (work-3)	
	(a) Name of the Work			
	(b) Work Order No			
	(c) Work Order Amount			
	(d) Work Order Date			
	<u>(ii). Work Completion Details for Work-3</u>		Completion Certificate (work-3)	
	(a) Work Completion Value			
	(b) Work Completion Date			
	(c) Client Name			
(d) Client Address				
(e) Client Mobile Number and landline				
(f) Client official email ID:				
35.	<b>WORK-4 (optional)</b>			
	<u>(i). Work Order Details for Work-4</u>		Work order (work-4)	
	(a) Name of the Work			
	(b) Work Order No			
	(c) Work Order Amount			
	(d) Work Order Date			
	<u>(ii). Work Completion Details for Work-4</u>		Completion Certificate (work-4)	
	(a) Work Completion Value			
	(b) Work Completion Date			
	(c) Client Name			
(d) Client Address				
(e) Client Mobile Number and landline				
(f) Client official email ID:				
36.	<b>WORK-5 (optional)</b>			
	<u>(i). Work Order Details for Work-5</u>		Work order (work-5)	
	(a) Name of the Work			
	(b) Work Order No			
	(c) Work Order Amount			
(d) Work Order Date				

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	(ii). Work Completion Details for Work-5		Completion Certificate (work-5)	
	(a) Work Completion Value			
	(b) Work Completion Date			
	(c) Client Name			
	(d) Client Address			
	(e) Client Mobile Number and landline			
	(f) Client official email ID:			
37..	Signed copy of Declaration		Annexure-“G”	
38..	Details of Key Employees also mention total number of employees in the organization		Annexure-“H”	
39..	Signed copy of Application		Signed copy of Empanelment Notice	

Signature with seal

Name:

Place:

Date:

Signature of Contractor  
With Seal



**ANNEXURE – A**

**DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE BANK OF INDIA**

I/We.....S/o/D/o.....  
.....Residing at  
.....

..... hereby certify that none of our relatives(s) as defined in the Tender document is/are employed in the State Bank of India as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, the State Bank of India shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

(The near relatives are members of a Hindu undivided family/husband and wife/ the one related to the other in the manner as father, mother, son(s) and son’s wife (daughter-in-law), daughter(s), husband (son-in-law), brother(s) and brother’s wife, sister(s) & sister’s husband (brother-in-law).

Place :

Date :

Signature of Applicant with Seal

Name in Capital Letters:

Address:

Signature of Contractor  
With Seal



**ANNEXURE – B**

**DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR  
WORKS CARRIED OUT BY THE APPLICANT**

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

*(Add separate sheet if required)*

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor  
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**ANNEXURE – C**

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE  
CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER  
EXECUTION**

Year	Award for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

*(Add separate sheet if required)*

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor  
With Seal



**ANNEXURE – D**

Declaration-Cum- Certificate on the Letter Head of Bidder Regarding Restrictions on Procurement From Bidders From A Country Or Countries, On Grounds Of Defence In India, Or Matters Directly Related Thereto, Including National Security.

**Restrictions under Rule 144 (XI) of General Financial Rules 2017 of Ministry of Finance, India order no. F. No 6/18/2019/PPD dated 23<sup>rd</sup> July 2020**

I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India;

I/We, the bidder (Specify full name -----) certify that we are NOT from such a country OR, if from such a country, has been registered with Competent Authority.

I/We hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

(Signature of Authorised Signatory along with Seal)

Name of authorised signatory:

Designation of Authorised signatory:

List of Evidences enclosed:

1. Copy of certificate of valid registration with the Competent Authority (Score out if not applicable)
2. ....
3. ....
4. ....

Date:

Place:

Signature of Contractor  
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**ANNEXURE – E**

**LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL GOVT./STATE GOVT./FINANCIAL INSTITUTIONS/PSUs/MNC DURING LAST 7 YEARS**

(Enclose supporting documents i.e. Work order and Satisfactory Completion Certificate Obtained from the Clients)

S. No.	Name of Work	Work executed for (Name of the Organization with Brief Address of Concerned Office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Stipulated Date / Time for Completion	Actual Date / Time for Completion	If Work Left Incomplete or Terminated (Furnish reasons)

*(Add separate sheet if required)*

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor  
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**ANNEXURE – F**

**LIST OF MAJOR WORKS UNDER EXECUTION/ IN HAND**

(Enclose Copies of Work Orders Issued by Clients)

S. No.	Name of Work	Work being executed for (Name of the Organisation with Brief Address of concerned office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Date of Commencement	Likely Date of Completion	If Work Left Incomplete or Terminated (Furnish reasons)

*(Add separate sheet if required)*

Note:

1. Information has to be filled up specifically in this format.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor  
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**ANNEXURE – G**

**DECLARATION**

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
3. I/We agree that the decision of Bank in selection of contractors will be final and binding to me/ us
4. I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India anywhere in India during last 7 year from the date of application.
5. I hereby confirm that all information, particulars, copies of certificates & testimonials in connection with my empanelment are correct and genuine. I am, therefore, liable to face appropriate actions as deemed fit by the Bank in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine.

Place:  
Date:

Signature of the contractor with seal

Signature of Contractor  
With Seal



**ANNEXURE – H**

**DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE), GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN-HOUSE ESTABLISHMENT**

*(Add separate sheet if required)*

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	EPF No.

**Total Number of employees in the organization:** \_\_\_\_\_

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor  
With Seal